



Parent and Community Forum Minutes- 27.02.25

Agenda items:

- Last meeting / actions

<i>You said...</i>	<i>We did...</i>
<i>You were unaware of current leadership changes in school.</i>	<i>Images of new faces in school and their roles were added to the newsletter. DSL posters were created to ensure that you are aware of who to speak to regarding safeguarding concerns.</i>
<i>Fairway does not have a social media presence.</i>	<i>A Fairway X account (previously known as Twitter) has been created and media uploaded.</i>
<i>Parent communication required improvement.</i>	<i>A parent planner has been created and shared. Class newsletters now have a consistent approach and have been shared for the Spring Term. Parent leaflets have been created and shared (Reading and Attendance). A termly safeguarding newsletter has been created and shared to keep you up to date with safeguarding issues, documentation and wider reading.</i>
<i>Some parents do not have access to technology to receive digital communication.</i>	<i>We have ensured that paper copies of all letters are kept in the office for parents to access.</i>
<i>You would like more informal opportunities in school to meet and speak with school leaders.</i>	<i>Every half term we will schedule a coffee morning after the celebration assembly for informal opportunities to speak with school leaders. Spring 1- 31.01.25 (9.30am) Spring 2- 14.03.25 (9.30am)</i>



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<p><i>You would like to see improved links between Friends of Fairway (FoF) and school.</i></p>	<p><i>Regular meetings will now take place between FoF and school leaders. Meeting held on 20.01.25. Whole school entrance display in process.</i></p>
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- **Conduct / Parent letter**
 - CC provided exemplar GLP code of conduct letter and provided an opportunity for reading and feedback.
 - Feedback provided was that the letter may worry parents as they may perceive that all issues relate directly to Fairway.
 - CC clarified that he will provide a cover letter to explain that this is a GLP code of conduct and is not in direct reference to Fairway.
 - It was raised that this may be a reactive vs a proactive document. A query was made if this could be an agreement rather than a document? CC said he would consider this as part of an induction process and included in the parent handbook / induction pack.
- **Whats App Groups**
 - CC explained that feedback from parents is that the groups may not always be positive
 - Feedback was that some year groups are well managed whereas others are not conducted in the same manner
 - HC explained that some information being shared in groups is inaccurate
 - HB reiterated that it should be an information sharing platform rather than a way to air complaints and that the appropriate way to do this would be with a member of staff in school
 - CC confirmed that it would be better to deal with complaints in a private manner rather than public forum, in line with school policy
- **Gardening Group**
 - CC explained that this was identified in the last meeting and spoke about the partnership's green initiatives and asked for volunteers to support. Volunteers to contact the school to express interest.
 - HB explained that we are liaising with King's Norton Farmer's Market who are willing to donate £200 towards gardening initiatives. The children will then be able to sell produce at the market.
- **Uniform Swap Shop**
 - Parents shared that Fairway has previously had a uniform swap shop and FOF are keen to restart once storage issues have been rectified
 - HC and HB to work with FoF to restart this initiative



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- Friends of Fairway funds
 - Members of the core group send out invites to join FoF yearly
 - Core group have to vote on where money is spent
 - FoF would welcome more members. The AGM provides an opportunity for the core group vote to elect more parents.
 - Members of FoF explained that in a general parent forum, it could not be decided how money could be directly spent as it is a constitution.
 - CC explained that there are a considerable amount of funds and communication could be widely shared so that all stakeholders know how funds are being spent and a separate meeting to be scheduled to discuss further with FoF members.

Other items:

- Some parents unavailable to attend today in person. Teams meeting to be organised in preparation for the next meeting.
- Playground equipment repairs are in progress and awaiting delivery of parts.
- Kitchen area still out of action. Parents informed that work is taking longer due to wooden rafts needing to be placed and school will share timeframes once ascertained.
- Parents raised concerns around meal choices and portion control. CC explained that this is a piece of work that is being worked on by the pupil forum representatives in school.
- Food choices at After-School club were queried and reasons provided for unavailability of hot food due to school kitchen roof repairs.
- Parents shared that attendance rewards need to be provided more readily.
- Future INSET days confirmed as 11th / 28th April and 21st July.
- CC explained that he is overseeing the roll-out of pupil laptops and will communicate this in due course.
- Homework was discussed. HB clarified that the approach towards homework is changing, and is due to be communicated with parents today.